

Minutes of a meeting of the Senate Graduate Studies Committee (SGSC)  
held on Monday, September 9, 2013 at 2:30 p.m. in Maggie Benston Centre 2212

Present:

Wade Parkhouse, Chair

Ehsan Jozaghi

Mary-Ellen Kelm

Yasmine Norouzi

Peter Liljedahl

Sheilagh MacDonald, Secretary

Mary Ann Pope, Director, Records

Alexey Baybuz, GSS

Nicole White

Jane Pulkingham

Regrets:

Mark Wexler

Rob Cameron

Philippe Pasquier

Craig Janes

Phil Winne

Sean Markey

Peter Ruben

1. Approval of agenda-approved
2. Review of the minutes of the meeting of July 8, 2013-approved
3. Business arising from the minutes – (Senate/SCUP SGSC items)  
A BUS minor course change is going to Senate.

4. Chair's Report

Formal thank you to departing SGSC members – the Dean thanked Paul Budra (FASS), Colleen Collins (BUS), John Nesbit (EDUC) and Tom Calvert (FCAT) for their years of service.

Welcome to new members - Jane Pulkingham (FASS), Mark Wexler (BUS), Philippe Pasquier (FCAT), Phil Winne (EDUC), Ehasan Jozaghi and Yasmine Norouzi (students).

Terms of reference –the Dean emphasized that the role of the SGSC is to maintain academic standards established by Senate.

Admissions and enrollments - Admissions are stable. 4400 graduate students are to be active in the program in the fall.

Canadian professional graduate student survey 2013 - 48 universities participated. The Dean reported on data related to SFU.

Exit survey – the original was completed 2 years ago and is now distributed twice a year by IRP. Some significant results of the Exit survey:

- Salaries – the increase in earning power is quite striking.
- Positive feelings about SFU improve over time.

Offers of funding are lower than other universities. E. Jozaghi noted that SFU is more competitive if TAs and GFs are included in the offers. The Dean responded that there will be an effort made to teach graduate program chairs to make better offers but this might not have the impact SFU would like.

APEX Certificate program is a new professional development program for grad students and postdoctoral fellows. The response has been favourable; 44 of the 50 slots are already spoken for.

5 Year Plan - DGS will post the report to the website.

Proposed tasks for the next year:

Maximum time to completion- discussion of all associated general grade regulations (GGRs) - ex leave, etc. It takes 4-5 months by the time the consultation re: proposed changes are approved by Senate.

International tuition- discussions are expected to begin at the graduate level.

Strategic Enrolment Management Committee (SEMC) – to strike a sub-committee to talk about graduate enrollment management at the faculty level.

On-line graduate progress reports- there will be a presentation at an upcoming SGSC to show the progress made on this IT Project.

5. For Discussion:

**5.1 Beedie School of Business and the Department of Statistics and Actuarial Science [GS2013.22]**

Full Program Proposal: Graduate Diploma in Financial Engineering under Special Arrangements

Guests: Andrey Pavlov (BUS) and Gary Parker (STATS) and provided an update that addressed the Program Requirements and formatting for the calendar.

New course proposals for:

ACMA 815-2 Rate of Return Models

ACMA 816-2 Stochastic Claims Process

Minor edits were discussed at the meeting. The program will be active in May 2014.

**Motion: Move to approve once calendar language is reviewed**

P. Ruben/P. Winne

**unanimous**

**approved**

**5.2 Beedie School of Business**

**[GS2013.24]**

a) Management of Technology MBA (MOT MBA)

1. Program Requirements:

i) Add BUS 757-2 Negotiations to the list of requirements

ii) Remove from list of non-required courses for Biotechnology Management

Stream: BUS 774-4 Special Topics

**Motion: Move to approve**

M. Wexler/P. Winne

**unanimous**

**approved**

### 5.3 Faculty of Science

a) Department of Biomedical Physiology and Kinesiology (BPK) [GS2013.26]

1. New course proposal:

BPK 858-3 Prevention and Management of Cardiovascular Disease

Requires revisions in conjunction with HSCI 858-3 (approved subject to revisions in July 2013). Electronic ballot held in order to send the cross-listed courses to the October Senate.

**Motion: Move to approve**

W. Parkhouse/MA Pope

**approved**

b) Department of Physics

1. Minor course and resultant calendar change: PHYS 801-1 Student Seminar

**Motion: Move to approve under delegated authority**

**approved**

6. Items for Information – previously approved:

**6.1 Beedie School of Business**

[GS2013.24]

1. Change of description: BUS 510-4 Managerial Finance

Revision to come: Correction to Minor Change form to read BUS 555 not 510.

**6.2 Faculty of Education**

[GS2013.25]

1. Minor course changes:

i) Title and description change for:

EDUC 931-4 Doctoral Seminar I in Educational Technology and Learning Design

EDUC 932-4 Doctoral Seminar II in Educational Technology and Learning Design

2. Minor course change to pre-requisites: EDUC 899-10 Doctoral Thesis

P. Winne indicated that the changes are being to ensure that EDUC PhD students are able to register in the thesis at any time. This is consistent with many other units across campus.

3. Minor editorial calendar changes to doctoral programs:

Arts Education

Curriculum Theory and Implementation

EdD (Doctor of Education)

Educational Psychology

Educational Technology and Learning Design

Languages, Cultures and Literacies

Mathematics Education

6. Other Business

Change to form: Approval of Examining Committee for a Doctoral Student

All supervisory committee members must sign indicating that the thesis is ready for defence.

Approval page – thesis submission: the form is now uploaded digitally. The graduate program chair's signature is the only one required for the Library copy to be held in the institutional repository. Public view does not include the signed document.

New members on GAR - the Dean requires a new faculty member to join this pre-SGSC committee to help review documents and determine whether or not the material is ready for SGSC. There is an added bonus in that this teaches a new member the specifics of reviewing documents. The Dean will ask a new Associate Dean to join the committee before the next GAR in October.