

Minutes of a meeting of the Senate Graduate Studies Committee (SGSC)  
held on Monday, February 4, 2013 at 2:30 p.m. in Maggie Benston Centre 2212

Present:

Wade Parkhouse, Chair

Sylvia Gajdics

Mary-Ellen Kelm

Julia Lane, GSS

Nicole White

Sheilagh MacDonald, Secretary

Rob Cameron

Paul Budra

Regrets:

Andrey Pavlov for Colleen Collins

Peter Liljedahl

Tom Calvert for FCAT

Mary Ann Pope, Director, Records

John Nesbit

Angie Hall

Sean Markey

Daniella Sieukaran (regrets for spring semester)

Malcolm Steinberg for Craig Janes

Tom Archibald for Peter Ruben

1. Approval of agenda
2. Approval of the minutes of January 7, 2013
3. Business arising from the minutes – (Senate SGSC items)  
All materials from the January SGSC and SCUP have gone on to Senate

*attached*

4. For Discussion:

**4.1 Beedie School of Business**

a) Master of Business Administration

**[GS2013.04]**

1. Change of program requirements to 56 units from 55
2. Change of units from 2 to 3: BUS 706-3 Data and Decisions
3. Removal of requirement of passport style photograph
4. Change of waivers for GDBA graduates
- i) Removal of BUS 704 Leadership and Groups
- ii) Addition of BUS 707 Business Ethics
- iii) Addition of BUS 719 Managing People

Andrey Pavlov (BUS) spoke to the motion. The increase in units provides a better integration with other courses. The increased tuition associated with the additional unit reflects the increased teaching time.

The Dean asked about the creep from 45 to 56 in MBA units since April 16, 2012 (S.12-90) in relation to other universities. A. Pavlov indicated that the increase is making SFU closer to the average.

**Motion: Move to approve**

P. Budra/S. Markey

**Unanimous**

**Carried**

**4.2 Faculty of Science**

**[GS2013.05]**

a) Department of Statistics and Actuarial Science

1. New courses:

- STAT 830-4 Statistical Theory I
- STAT 831-4 Statistical Theory II
- STAT 840-4 Statistical Genetics
- STAT 841-4 Advanced Design of Experiments
- STAT 842-4 Environmetrics
- STAT 843-4 Functional Data Analysis
- STAT 850-4 Linear Models and Applications
- STAT 851-4 Generalized Linear Models and Discrete Data Analysis
- STAT 852-4 Modern Methods in Applied Statistics
- STAT 853-4 Applications of Statistical Computing
- STAT 854-4 Biometrics: Methods in Biomedical Studies
- STAT 856-4 Longitudinal Data Analysis
- STAT 857-4 Space-Time Models

2. Changes to course numbers to reflect a new suite of STATS courses:

- STAT 832-4 from STAT 870-4 Applied Probability Models
- STAT 855-4 from STAT 806-4 Lifetime Data Analysis

3. Courses to be deleted from the calendar:

- STAT 801-4 Statistics
- STAT 802-4 Multivariate Analysis
- STAT 804-4 Time Series Analysis
- STAT 805-4 Non-Parametric Statistics and Discrete Data Analysis

i) Where applicable, deleted courses to be removed from electives for:

- DGS: MoCSSy Certificate
- BUS: BUS PhD

4. MSc in Actuarial Science:

- i) Change to program requirements
- ii) Change to program length
- iii) Minor editorial changes

5. MSc in Statistics:

- i) Change to general description
- ii) Change to program requirements
- iii) Change to program length
- iv) Minor editorial changes

Richard Lockhart, STATS Chair attended to speak to the changes. He indicated that STATS was making the first overhaul of its courses since the 1980s. The large number of courses and smaller capstone remain the same. The Dean asked that STATS clarify that their program total equals 36 units (courses including 6 unit capstone). Change processed.

**Motion: Move to approve.**

J. Nesbit/T. Archibald

**Unanimous.**

**Carried**

**4.3 GGR 1.3.5 Individual Graduate Program Under Special Arrangements (SAR)**

**[GS2013.06]**

1. Revision to title and to regulation

**Motion: Move to approve.**

R. Cameron/P. Budra

**Unanimous**

**Carried**

Associate Deans on SGSC form the SAR Steering Committee and they stressed the need to provide clearer guidelines for the application process. Given the interdisciplinary nature of SFU, the onus should be on applicants and their proposed senior supervisors to provide proof programs other than SAR had been thoroughly investigated prior to applying to SAR.

**4.4 Revision to minimum attendance at a Master's Examination**

**[dgs12-8]**

1. Change to address difficulties where the external examiner is external to SFU

The Dean indicated this change was to promote the integrity of the exam process. This is an internal guideline and is approved under delegated authority.

5. Other Business;

Revisions to GGRs- the Dean indicated that he will be processing changes to Graduate General Regulations (GGRs) over the next while.

Curriculum changes for September 2013 need to be processed at the March SGSC.

Submissions will need to be here in 2 weeks time (February 15, 2013).

Maximum time in program to be revisited with clearer regulations regarding the return to studies after an absence from SFU

6. Next scheduled meeting **March 4, 2013** (*material deadline is February 15, 2013*)