

Meeting minutes of the Senate Graduate Studies Committee (SGSC) held on September 6, 2022

Present:

Jeff Derksen (Chair, Dean GPS and Associate Provost)
George Agnes (Acting Chair, Associate Dean, GPS, Students)
Krista Gerlich-Fitzgerald (Associate Director, GPS)
Nicole White (Designate for Dean of Library)
Reese Muntean (GSS Executive Representative)
Hannah Buteau (Curriculum, GPS)
Vivian Chu (Recording Secretary)

Faculty Chair:

Lucy LeMare (EDUC) Kate
Slaney (FASS)
Arne Eigenfeldt (FCAT)
Valorie Crookes (FENV)
Lawrence McCandless (FHS)

Regrets:

Andrew Gemino (BUS)
Roxanne Panchasi (Associate
Dean, GPS, Academic)
Parvaneh Saeedi (FAS)
Michael Silverman (SCI)

1. Approval of agenda

Moved by N. White; Seconded by L. LeMare.

Approved

2. Review of the SGSC minutes of August 18, 2022

Moved by N. White; Seconded by L. LeMare.

Approved

3. Business arising from the minutes

4. Chair's Report

The Acting Chair informed the committee that GPS would be overseeing a module on intellectual property. This module had previously been given to students within FAS, but will now be given to all graduate students to introduce awareness about intellectual property laws among students, supervisors, and faculty.

The committee discussed the possibility of adding new modules on topics including research ethics, safety certification, and best practices for what to include in the Academic Progress Reports (APR). N. White recommended the creation of a module regarding thesis copyright issues as the library has a copyright officer who often deals with graduate students' inquiries on the matter.

R. Muntean expressed that the GSS would like the opportunity to review the material before it goes live.

The committee also discussed mechanisms to encourage faculty members to participate in the module. One committee member suggested the training be mandatory for new faculty and also recommended supervisors complete the module before requiring students to complete it.

5. Presentation

goGRAD Implementation by *K. Gerlich-Fitzgerald*

The new graduate admission application system, “goGrad”, is set to go live October 17, 2022. This implementation will fix a number of existing problems with the current system. Committee members were advised to remind their respective faculties.

6. For Approval

6.1 Faculty of Arts and Social Sciences

6.1.1 Department of Economics

Program Change: Economics MA

Moved by K. Slaney; seconded by L. LeMare

Approved

6.1.2 Department of French

Program Change: French MA

Moved by K. Slaney; seconded by L. LeMare

Approved

6.1.3 Department of Psychology

Course Changes: PSYC 806, 807A, 807B, 807E, 807F, 809, 880

Program Change: Psychology MA

Program Change: Psychology PhD

Moved by K. Slaney; seconded by L. LeMare

Approved

6.3.4 Urban Studies Program

New course: Urban Innovation Lab URB 692

Moved by K. Slaney; seconded by L. LeMare

Approved

6.2 Posthumous Degree for Soa Martin

Moved by L. LeMare; seconded by K. Slaney

Approved

J. Derksen joined and assumed the role of Chair.

J. Derksen gave a quick introduction to the new committee members and spoke about how, since assuming the role of Chair, SGSC has been more focused on student-centric decision making and encouraging collaborative discussions within the committee.

7. For Discussion

Capstone Standardization, Forms and Processing by *K. Gerlich-Fitzgerald*

K. Gerlich-Fitzgerald highlighted some recurring issues with forms processing in graduate studies, specifically with signatures on Recommendation of Degree/Credential forms. The committee was encouraged to have conversations

with their faculties regarding signing authority.

8. For Information

8.1 Temporary and permanent withdrawal of courses

8.2 Faculty of Contemporary, Arts & Technology

School of Contemporary Arts

Course change: CA 829 Extended Essay in Contemporary Arts

Approved under delegated authority

9. The date of the next SGSC meeting is scheduled for October 4, 2022

