

## The SFU Department of English invites applications for:

### Sessional Instructor positions – Summer 2023 Semester (1234)

Please note that all Sessional Instructor positions involve membership in the Teaching Support Staff Union (TSSU); and **are subject to both sufficient enrollment in the course, and budgetary authorization**. The SFU Department of English follows Article XIV (E.2) of the TSSU-SFU Collective Agreement when hiring Sessional Instructors.

**DURATION:** May 8, 2023, to August 18, 2023.

**APPLICATION DEADLINE:** **Tuesday, April 18<sup>th</sup>, by 4:30pm**

Please address applications to the attention of **Prof. Carolyn Lesjak, Chair, Department of English, Simon Fraser University, 8888 University Drive, Burnaby, BC, V5A 1S6**. Please send your complete application package (containing your cover letter and the required documents as listed below) by **email in a *single* PDF document** to [englgen@sfu.ca](mailto:englgen@sfu.ca) and put Sessional Application Summer 2023 in the email's subject line. Please be sure to specify which courses you are applying to teach.

#### **DOCUMENTS REQUIRED:**

- A current *resume/curriculum vitae*.
- A list of past courses taught at SFU and/or another University or College.

#### **REQUIRED EMPLOYMENT DUTIES AND RESPONSIBILITIES FOR ALL COURSES LISTED BELOW:**

- Works closely with the Undergraduate Chair, and with Teaching Assistants (**if relevant**).
- Delivers instruction, the content of which is approved by the Chair of the Department of English.
- Manages electronic and/or other platforms for the effective delivery of instruction.
- **If relevant**, oversees Teaching Assistants while adhering to TSSU guidelines.
- **If relevant**, holds regular meetings with Teaching Assistants to ensure continuity and cohesiveness in the course.
- Holds regular office hours for students.
- Undertakes the grading of assignments and examinations per the grading policies/practices of the SFU Department of English and, **if relevant**, oversees the work of Teaching Assistants to ensure that grading standards are maintained and that marks are both appropriate and uniformly applied.
- Compiles final examination and Term marks, and submits the final grades for students in the course.
- Manages grade appeals, as necessary, in a timely manner.

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**COURSE:** **ENGL 112W (OL) – Literature Now** (3 credit hours)

Introduces students to contemporary works of literature in English and/or contemporary approaches to interpreting literature. May focus on one or multiple genres. Includes attention to writing skills. Writing/Breadth-Humanities.

**LOCATION:** Online

**SCHEDULE:** TBA

Enrollment cap: 60

**RESERVE SESSIONAL INSTRUCTOR POSITION:** Yes

**QUALIFICATIONS:**

- Previous experience with English 112W offered through CODE.
- Graduate degree, or equivalent qualification.
- Demonstrable teaching experience, as documented in a current resume/curriculum vitae.
- Knowledge of relevant teaching methods.

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**OTHER INFORMATION:** The SFU Department of English may interview a short list of candidates. Some qualifications/documents may be waived for graduate students enrolled in the SFU Department of English graduate program.

**EQUITY:** The University is committed to the principle of equity in employment. (See [Policy GP 19.](#))

**PRIVACY:**

The information submitted with an application is collected under the authority of the *University Act* (R.S.B.C. 1996, c.468, s. 27(4)(a)), applicable federal and provincial employment regulations and requirements, the University's non-academic employment policies and applicable Collective Agreements. The information is related directly to and needed by the University to initiate the employment application process. The information will be used to contact references supplied by an applicant, evaluate an applicant's qualifications, and complete the employment process by making a hiring decision. Applicant information may also be disclosed to the TSSU in accordance with Article XIII F.3.1.b of the Collective Agreement. If you have any questions about the collection, use and disclosure of this information please contact the Associate VP, Human Resources, Simon Fraser University, Burnaby, BC V5A 1S6. Telephone [778-782-3237](tel:778-782-3237).