

The SFU Department of English invites applications for:
Sessional Instructor positions – Summer 2024 Semester (1244)

Please note that all Sessional Instructor positions involve membership in the Teaching Support Staff Union (TSSU); and are subject to both sufficient enrollment in the course, and budgetary authorization. The SFU Department of English follows Article XIV (E.2) of the TSSU-SFU Collective Agreement when hiring Sessional Instructors.

DURATION: May 6, 2024 to August 16, 2024 (please note that course teaching schedules are only tentative at this point in time).

APPLICATION DEADLINE: **Tuesday, February 6, 2024, by 4:30 PM**

Please address applications to the attention of **Prof. Carolyn Lesjak, Chair, Department of English, Simon Fraser University, 8888 University Drive, Burnaby, BC, V5A 1S6**. Please send your complete application package (containing your cover letter and all required documents as listed below) **by email in a single PDF document** to englgen@sfu.ca and put *Sessional Application Summer 2024* in the email's subject line. Please be sure to specify which courses you are applying to teach.

DOCUMENTS REQUIRED:

- A current *resume/curriculum vitae*.
- A list of past courses taught at SFU and/or another University or College, and a Supervisor's evaluations of the applicant's performance when teaching those courses.
- An example of a detailed (e.g., week by week) course syllabus for the specific course(s) you are applying to teach, even if you have taught the course for the SFU Department of English in the past.
- Three current letters of reference, including at least one from a department/school/program for which courses have been taught, unless the applicant has recently taught for the SFU Department of English. The three current letters of reference should be sent under separate cover, **preferably by email from each of the respective referees.**

REQUIRED EMPLOYMENT DUTIES AND RESPONSIBILITIES FOR ALL COURSES LISTED BELOW:

- Works closely with the Undergraduate Chair, and with Teaching Assistants (**if relevant**).
- Delivers instruction, the content of which is approved by the Chair of the Department of English.
- Manages electronic and/or other platforms for the effective delivery of instruction.
- **If relevant**, oversees Teaching Assistants while adhering to TSSU guidelines.
- **If relevant**, holds regular meetings with Teaching Assistants to ensure continuity and cohesiveness in the course.
- Holds regular office hours for students.

- Undertakes the grading of assignments and examinations per the grading policies/practices of the SFU Department of English and, **if relevant**, oversees the work of Teaching Assistants to ensure that grading standards are maintained and that marks are both appropriate and uniformly applied.
- Compiles final examination and Term marks, and submits the final grades for students in the course.
- Manages grade appeals, as necessary, in a timely manner.
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COURSE: **ENGL 433W (D100) – Seminar in British Literatures** (4 credit hours)
Advanced seminar in British literature. May be organized by author, genre, period, or critical approach.

LOCATION: SFU **Burnaby Campus**

SCHEDULE: Lectures: Wednesdays, 1:30 – 5:20.
Enrollment cap: 18

RESERVE SESSIONAL INSTRUCTOR POSITION: Yes

Article XIV (E.3.a) of the TSSU-SFU Collective Agreement allows for up to 25% of appointments within a given department to be reserved for graduate students or postdoctoral fellows. While priority will be given to graduate students or postdoctoral fellows in awarding this RESERVED position, all Sessional Instructors are encouraged to apply. In the event it is not filled by a graduate student or postdoctoral fellow, it will be filled by another qualified applicant in accordance with Article XIV (E) of the TSSU-SFU Collective Agreement.

QUALIFICATIONS:

- Graduate degree, or equivalent qualification, in English. PhD or ABD in English preferred.
- Demonstrable teaching experience and/or practical experience in British literatures in English, as documented in a current *resume/curriculum vitae* **and** example detailed course outline.
- Teaching expertise in the sub-discipline of British literatures in English and evidence of current research or publication in the field.
- Knowledge of relevant teaching methods.

OTHER INFORMATION: The SFU Department of English may interview a short list of candidates. Some qualifications/documents may be waived for graduate students enrolled in the SFU Department of English graduate program.

EQUITY: The University is committed to the principle of equity in employment. (See [Policy GP 19.](#))

PRIVACY:

The information submitted with an application is collected under the authority of the *University Act* (R.S.B.C. 1996, c.468, s. 27(4)(a)), applicable federal and provincial employment regulations and requirements, the University's non-academic employment policies and applicable Collective Agreements. The information is related directly to and needed by the University to initiate the employment application process. The information will be used to contact references supplied by an applicant, evaluate an applicant's qualifications, and complete the employment process by making a hiring decision. Applicant information may also be

disclosed to the TSSU in accordance with Article XIII F.3.1.b of the Collective Agreement. If you have any questions about the collection, use, and disclosure of this information please contact the Associate VP, Human Resources, Simon Fraser University, Burnaby, BC V5A 1S6. Telephone [778-782-3237](tel:778-782-3237).