

**The Department of Gerontology - invites  
applications for the position of:  
Sessional Instructor**

*Please note that all Sessional Instructor positions involve membership in the Teaching Support Staff Union (TSSU); and are subject to both sufficient enrollment in the course, and budgetary authorization. The Dep't of Gerontology follows Article XIV (E.2) of the TSSU-SFU Collective Agreement when hiring Sessional Instructors.*

**COURSE:** GERO 300 -3 Introduction to Gerontology

**LOCATION:** Open-Learning (OL) Online; final exam's location to be confirmed.

**DURATION:** May 6 to August 31, 2024

RESERVE SESSIONAL INSTRUCTOR POSITION: Yes No X

**APPLICATION DEADLINE:** March 11, 2024

Applications to be submitted via e-mail only to [geradmin@sfu.ca](mailto:geradmin@sfu.ca) to the attention of Dr.Habib Chaudhury, Chair

**QUALIFICATIONS:**

- PhD in the area of Gerontology, or equivalent
- Demonstrable teaching experience and/or practical experience in Gerontology as documented in a current *resume/curriculum vitae* **and** example detailed course outline
- Teaching expertise in the area/field
- Knowledge of relevant teaching methods

**DOCUMENTS REQUIRED:**

- A current *resume/curriculum vitae*.
- A list of past courses taught at SFU and/or another University or College, and a Supervisor's evaluations of the applicant's performance when teaching those courses.
- Three current letters of reference, including at least one from a department/school/program for which courses have been taught, unless the applicant has recently taught for the department/school/program to which he or she is applying.
- An example of a detailed (e.g., week by week) course outline.

**REQUIRED EMPLOYMENT DUTIES AND RESPONSIBILITIES:**

- Delivers instruction, the content of which is approved by the Chair of the department.
- Manages electronic and/or other platforms for the effective delivery of instruction.
- Holds regular office hours for students.
- Undertakes the grading of assignments and examinations per the grading policies/practices of the department
- Compiles final examination and Term marks, and submits the final grades for students in the course.
- Manages grade appeals, as necessary, in a timely manner.

**OTHER INFORMATION:** Departments may interview a short list of candidates. Some qualifications/documents may be waived for graduate students enrolled in the SFU department in which they are applying to teach.

**EQUITY:** The University is committed to the principle of equity in employment. (See [Policy GP 19.](#))

**PRIVACY:**

The information submitted with an application is collected under the authority of the *University Act* (R.S.B.C. 1996, c.468, s. 27(4)(a)), applicable federal and provincial employment regulations and requirements, the University's non-academic employment policies and applicable Collective Agreements. The information is related directly to and needed by the University to initiate the employment application process. The information will be used to contact references supplied by an applicant, evaluate an applicant's qualifications, and complete the employment process by making a hiring decision. Applicant information may also be disclosed to the TSSU in accordance with Article XIII F.3.1.b of the Collective Agreement. If you have any questions about the collection, use and disclosure of this information please contact the Associate VP, Human Resources, Simon Fraser University, Burnaby, BC V5A 1S6. Telephone [778-782-3237](tel:778-782-3237).

**RENUMERATION**

Remuneration will be at the current SI rate. There are 3 contact hours for this course. Please refer to the following link for updated salary scales. <https://www.sfu.ca/human-resources/tssu.html>

Effective **May 1, 2023** with a 6.75% General Wage Increase

Weekly Contact Hours	1	2	3	4	5	6
<b>Sessional Salary</b>	\$ 4,010	\$ 5,792	\$ 7,574	\$ 9,356	\$ 11,138	\$ 12,920
Contact Hours Paid	2.25	3.25	4.25	5.25	6.25	7.25