

Molecular Biology and Biochemistry (MBB) Graduate Caucus Meeting Minutes

February 9, 2024. In-person meeting, SSB 6176

Attendance

Present: Shaianne Stein (shaianne_stein, Vice President); Eva Momchilova (eva_momchilova; Secretary); Matthew Volpiana (mathew_volpiana; Social Coordinator); Alekса Nenadic (aleksа_nenadic; Treasurer); Brandon Fonseca (brandon_fonseca; GSS Rep); Iqra Yaseen (iyasin, DGSC Rep)

Absent: Stephanie Sonea (stephanie_sonea, President)

Meeting Calls to Order, Appointments, and Approvals

Call to Order: The meeting was called to order at 3:09pm in SSB 6176.

Appointment of Chair: Shaianne Stein was chair at the meeting.

Appointment of Secretary: Eva Momchilova was secretary at the meeting.

Business

1. MBB Colloquium Organization

- Committees:
 - Iqra will do food along Alekса and Stephanie
 - Brandon, Matthew and Alekса will work on merch
 - Will have suggestions for logos by next meeting, along with list of merch
- We may raise the price from \$10 to \$15 – will decide by next meeting
- Announcing of the event:
 - Email announcing the event will be a month before
 - Abstracts deadline is 2 weeks before
 - Registration deadline is 1 week before
- Venues: everyone will contact venues by our next meeting and will have a shortlist
 - Ask if they have own catering
 - For approx. 100 people
 - Ask if they have electronics – projector, speakers, mics, etc
 - Need venue all day (8am – 6pm)
- Sponsorships & Budget update:
 - Confirmed:
 - \$1000 from StemCell Technologies
 - \$750 from Acuitas Therapeutics
 - \$250 from ESBE
 - \$1000 from Faculty of Science
 - Office of Graduate and Postdoctoral Studies – amount not confirmed yet but they have agreed
 - \$381 leftover from the Holiday Party
 - Shaianne has emailed more and will update next meeting
- Keynote: Shai and Steph will be emailing people from our speakers list that weren't invited as the student MBB speaker

Motions

1. MOVE to approve the date of April 26, 2024 for MBB Colloquium 2024
Moved by: Iqra Yaseen
Seconded by: Shaianne Stein
Decision: motion carries with the following abstention: none

Financial Motions

1. MOVE to return \$1000 from TRUST to SFU Graduate Studies that was received in June 2023
Moved by: Shaianne Stein
Seconded by: Iqra Yaseen
Decision: motion carries with the following abstention: none

Meeting Closing

Next Meeting: Next meeting will be held on February 23, 2024 at 3:00pm in SSB6176.

Adjournment: The meeting adjourned by the chair at 3:58pm.

Minutes: Minutes will be sent to all departmental graduate students and submitted to the GSS.