

## **INTERACTIVE ARTS AND TECHNOLOGY STUDENT UNION**

### **GENERAL MEETINGS MINUTES**

#### **Minutes for May 6<sup>th</sup>, 2008**

**TIME:** 7:00 pm

**LOCATION:** SFU Surrey Student Lounge

**EXECUTIVES:** Stevan Anas (President)  
Jenny Shen (Vice President of Operations)  
Kyle Jung (Vice President of Activities)  
Joseph Choi (Secretary)  
Brian Quan (Treasurer)  
Kevin Kao (Communications Officer)  
Bryan Otto (Forum Representative)

**MEMBERS:** Mohamed El Eryan (IATSU Surrey Campus Committee Representative)  
Anna Wu  
Mona Law

**GUESTS:** Kyle Sakai

**TIMEKEEPER:** Stevan Anas

#### **Call to Order**

Meeting was called to order at 7:10pm

#### **AGENDA**

**Kao motions to approve agenda, Otto seconds, Motion carries**  
**Quan motion to approve the minutes by the end of meeting, Jung seconds, Motion carries**

#### **OLD BUSINESS**

##### **Policies and Procedures**

Quan summarized a list of procedures for new board members.

“We are the ambrosia of bureaucracy, and we are a fountain of knowledge... drink from us.”

##### **Banking**

Quan summarized how banking works, where banking takes place, etc.

##### **Orientation and Exit reports**

Anas explains the IATSU office and locations

Quan will be writing exit reports

## **NEW BUSINESS/DISCUSSION**

### **IATSU Office**

Quan proposes the office needs to be cleaned

Key access list needs to be changed to reflect new members (send new list in)

New positions to be oriented

### **Photo Gallery to IATSU website**

Kao requests information with Flickr

Kao requests templates for logos

### **Events advertisements**

Anas wants to advertise IATSU scholarship

Quan further explains how the IATSU scholarship works

Anas proposes to advertise FAS Formal

Law proposes more advertising

Wu proposes more people should have gotten involved in the planning

### **FAS Formal**

Ottho plans formal and asks treasurer to hold enough funds

### **Burnaby Open House**

IAT projects will be showcased

There will PROBABLY not be an IATSU table

Anas proposes he will send out email regarding student volunteers for Open House

### **IATSU Summer meeting schedule**

Anas proposes bi-weekly schedule

Anas decides meeting will be on Tuesdays at 6:30pm

Meeting happens on May 27<sup>th</sup>, June 17<sup>th</sup>, July 8<sup>th</sup>, July 15<sup>th</sup>

### **SCC Update**

Eryan explains 10 day Hawaii retreat, mission statement, what we want out of SCC, working group reports, by-election plans/diggen's resignation, SCC banner, roll call

Anas says SCC wants to run First Aid classes, needs at least 8 people

**Ottho motions to approve April 9<sup>th</sup>, 2008 minutes, Quan seconds, Motion carries**

**Ottho motions to adjourn meeting, Quan seconds, Motion carries**

**Meeting ends at 8:24pm**