

Lens Cleaning Policy

It is the responsibility of every user to inspect the objective lenses and the rest of the microscope and anti-vibration table for oil or other waste. Any problem needs to be noted on the log and the Microscopy Technician notified immediately. Failure to report problems could result in the most recent user on the log to be held responsible.

It is the responsibility of every user to check and see if they are the last user of the day. This must be done using the Nikon Confocal calendar on the MBB Facilities web site. Failure to power down the Nikon Confocal overnight will result in disciplinary action

Actions for not properly cleaning lenses and failure to power down:

1st offence: Verbal discussion

2nd offence: Email user and their supervisor plus the Microscopy Oversight Committee and the Chair of MBB

3rd offence: User's supervisor is charged \$100 and the user is notified that they can potentially be banned from use.

4th offence: The user is banned from using the confocal until further notice.

Data Storage Policy

The confocal acquisition computers are not to be used for data storage. Backup your images at the end of each session and then delete from the acquisition computer hard drive at the soonest possible opportunity. Images not deleted from the acquisition computers can be deleted without notice at any time if needed to create free hard drive space.