

Simon Fraser University

William and Ada Isabelle Steel Fund Application Form

1. _____ 2. _____
Applicant Name **Department**

3. _____ 4. _____
Position / Rank * **Date of SFU Appointment**
* If not a tenure track faculty member, please explain your status:

5. **Anticipated start/end dates of Project:** Start: _____
End: _____

6. **Title of Research Project:**

7. **Ethics Approval Required:** Subjects: Human Animal Biosafety
(Approval by the appropriate Committee must be obtained before funds will be released)

8. **Budget Summary** (detailed Budget under item 13, page 4)

	Totals
a) Salaries, including benefits	_____ \$
b) Equipment	_____ \$
c) Travel: Transportation	_____ \$
Subsistence	_____ \$
d) Other (Materials, Supplies, etc.)	_____ \$
TOTAL GRANT REQUEST:	_____ \$

I declare that the information contained in this application is accurate and complete to the best of my knowledge and that the funds are required to support my own research. I agree to abide by the conditions specified in the terms of reference of the Fund, as interpreted by the President's Research Grants Committee.

Signature

Date

NOTE: One electronic application (which includes the fully signed SFU SIG Sheet + Chair's Evaluation). Electronic submissions must be received in ORS by the deadline date, 4:30 pm. Send an electronic file to ors@sfu.ca. NOTE: The SFU Adjudication Committee Chair will be informed of all incomplete and late applications. At the Chair's discretion, these applications may not be adjudicated.

9. **Project Summary** – written in lay terms (see Guidelines).

10. **Project Description** – (In addition to the space provided here and on page 3, you may add up to four additional pages.)

10. **Project Description** (cont.) – *Up to 4 (four) additional pages may be added*

11. **Detailed Budget** (refer to Guidelines)

a) Salaries, including benefits (see pay scale in Attachment A to Guidelines)

Position	Name (if known)	Qualifications	Total Hours	Rate of Pay	Total Pay
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$
Subtotal: Salaries					\$

b) Equipment, including computers

Item	Unit Cost	Number Required	Total Cost
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
Subtotal: Equipment			\$

c) Travel

Destination	Date and Duration	Means air/car/train	Transportation Cost	Subsistence Cost	Total Cost
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$
Subtotal: Travel					\$

d) Other (materials, supplies, etc.)

Item	Unit Cost	Number Required	Total Cost
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
Subtotal: Other			\$

Grand Total	\$
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12. List, in chronological order, **scholarly work published** by you during the last five years and denote by asterisks in the margin those publications which were peer reviewed (attach additional sheet(s) if necessary).

References format should include full authorship in the same order as on the publication and full pagination (start and end pages).

13. **Identify all agencies** (both external to the University and other SFU funding sources):

a) to which you have applied, or plan to apply, for funding for this and related projects:

Date of Application	Agency	Project Title	Duration	Total Requested
				\$
				\$
				\$
				\$
				\$

b) from which you have current support for **any** project:

Date of Application	Agency	Project Title	Duration	Total Requested	Total Received
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$

EVALUATION BY DEPARTMENT CHAIR (OR DESIGNATE)

Applicant's Name: _____

14. Please comment, in some detail, on the following aspects of the applicant's proposal (use an extra page if necessary).
- a) The methodological soundness and scholarly significance of the research.

 - b) The reasonableness of the budget. In particular, our opinions as to the necessity of requesting funds for the items specified.

 - c) The competence of the applicant to conduct research of this nature and his/her ability to complete the research.

 - d) The ranking of this application against other submitted from the department for this competition. Provide reasons for your ranking.
Ranked: 1st 2nd 3rd 4th 5th 6th

Chair's Signature

Date

WILLIAM AND ADA ISABELLE STEEL FUND

FORM B: RESEARCH GRANT COMPLETION REPORT

NOTE: *Page 4 of the Steel Fund Guidelines states: “If Completion Reports for previous grants are outstanding for completed research projects, these must be provided before another application will be received by the Committee”.*

PLEASE TYPE

SFU Project or Account Number: _____ Award Date: _____

Principle Investigator: _____ Department: _____

Amount Remaining: \$ _____

Title of Project: _____

Summary of Investigation (**another page may be used**):

Benefits arising from the Steel Fund grant (**another page may be used**):

- a. Provide information regarding publications arising from the research funded by this grant.
- b. State whether this grant led to further funding from an external source.

Location of any books purchased from grant funds: _____

The information on this form is collected under general authority of the University Act (R.S.B.C. 1979, c.419) and according to the Guidelines and Terms of Reference of the President's Research Grants Fund. This information is directly related to and needed for the University's President's Research Grants program and will be used to review and make a decision about applications, administer grants and generate grants reports from an electronic database. If you have any questions about the collection and use of this information, contact the Director, Research Services at 778-782-5457.

I certify that the information contained herein is true and complete.

Signature of Grantee

Date