PROTOCOLS

# #87 - Demonstration Application

## Protocol Information

| Submission Type | Status |
| --- | --- |
| **New** | **In Progress** |

## General Information

**Are any of the research team members affiliated with any of the Research Ethics BC (REBC) institutions, other than SFU? Please check the up to date list of REBC institutions here.**

No

**Will any recruitment of participants or conduct of research occur at any of the Research Ethics BC (REBC) institutions, other than SFU? Please check the up to date list of REBC institutions here.**

No

**Principal Investigator**

Kim Lajoie

**Department/School**

Biomedical Physiology Kinesiology

**Title of Research Project**

Demonstration Application

## General Questionnaire

**Select the type of submission you are completing**

New Application

**Indicate what type of study you are applying for**

Behavioural

**Has this study received ethics approval from a research ethics board that is Tri-Council Policy Statement (TCPS2) compliant, such as another Canadian University or Health Authority? Please note: Institutions outside of Canada are not TCPS2 compliant. Please note that approval from a Canadian federal funding agency does not apply to this question.**

No

## Personnel

study and designate the type of online access you would like them to have. Study personnel you grant the Full Access permission to will be able to complete the initial application, or initiate amendments, but the PI must submit all applications.

Instructions to add or update personnel.

- Click "+ Add Info" below to add your first person.
- Click "+ Add Line" to insert additional persons.
- Select the Edit Pencil next to a person to edit or update.

SFU Affiliated Personnel

**Person**

Kim Lajoie

**Home Unit**

Biomedical Physiology Kinesiology

**Email Address**

klajoie@sfu.ca

**Phone**

**Researcher Role**

Principal Investigator

**Appointment Status**

Staff

**Permissions**

Full Access

**People Attachments**

Contact Roles

Admin

Does this project include personnel that are external to SFU?

Yes

Team Members External to SFU

Add all co-investigators and other study team members associated with this study who are not affiliated with SFU. The co-investigators will be listed on the REB Approval Letters, but will not have online access to the study application.

Instructions to add or update personnel.

- Click "+ Add Info" below to add your first person.
- Click "+ Add Line" to insert additional persons.
- Select the Edit Pencil next to a person to edit or update.

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All SFU affiliated study team members (including but not limited to faculty, undergraduate and graduate students, and research staff) are required to complete either the TCPS2 (CORE) tutorial or the Social and Behavioral Research Ethics course or Biomedical Research Ethics course offered through the CITI Program before submission. Please confirm that all SFU affiliated study team members have completed one of the TCPS2 (CORE) tutorial or either of the CITI Program courses.

All SFU affiliated study team members have completed either the TCPS2 (CORE) Tutorial or a CITI Program course.

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## In-Person Research Activities

Will your study involve in-person research activities?

No

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## Funding

Types of Funding

Grant

Please enter the details for the research funding application/award associated with this study.

Instructions to add or update funding source.

- Click "+ Add Info" below to add your first funding source.
- Click "+ Add Line" to insert additional funding sources.
- Select the Edit Pencil next to a funding source to edit or update.

Is this a U.S. Department of Health and Human Services grant?

Yes

DHHS Funding Source

Please enter any applicable information about your funding which is not already shown above.

## Conflict of Interest

Conflicts of Interest (COIs) can arise naturally from an Investigator's engagement inside and outside the University, and the mere existence of a COI or the perception of a COI does not necessarily imply wrongdoing on anyone's part. Nonetheless, real and perceived COIs must be recognized, disclosed, and assessed.

Do the Principal Investigator, Co-Investigators and/or their related parties (defined in SFU Policy GP 37) have any personal interest(s) that could compromise or reasonably be perceived to compromise the objective conduct of the research or the integrity of the data generated by the study? Personal interests may include business, commercial or financial interests, as well as personal matters and career interests.

No

## Peer Review

Is this application closely linked to any other application previously/simultaneously submitted to this (or another) REB?

No

Are you aware of any rejection of this study by any Research Ethics Board?

No

Has this study received External Peer Review?

Yes

Please provide known details.

Has this study received Internal Peer Review?

No

Minimal Risk Matrix

| Participant Vulnerability | Research Risk |
| --- | --- |
| Low | Low |

Your project has an overall risk level of **low** and can be designated as "minimal risk". Minimal risk research is eligible for Delegated Review.

Explain/Justify the level of risk

## Data Registry/Data Bank

In addition to other research activities, does this study involve the creation of a research database or registry for future unspecified research?

No

## Secondary Use

Is this an application for research requiring secondary use of data collected for a purpose other than the current research purpose?

Yes

Does this study **exclusively** involve secondary use of data where the only source of data will be data that are currently in existence?

Yes

How do you have permission to use the secondary data? Please provide the permission letters/access agreements as supporting documents.

Briefly describe the type of data that you will be receiving?

How will you be accessing the data set? For example, will you be accessing the data from the providers' server or will they be emailing you a copy.

Describe where the data will be stored and the safeguards in place to protect the confidentiality and security of the data.

Describe what will happen to the original data set at the end of the study? For example, do you need to return it to the provider, do you need to destroy your local copy, or do you have permission to retain it for future use.

In a sentence or two, provide a short summary of the project written in lay language.

Please list the research questions you plan to address with this project.

Regarding the data that you generate from your analysis, how long the data will be retained and where will it be stored?

What is the dissemination plan for the study results? Will these be presented at a conference(s) or published, for example?

## Supporting Documentation

Please ensure that all study documents include the document title, eg: Consent Form, the ethics application number, a version number, a full document date (day/month/year), the SFU logo and page numbers.

If you are submitting multiple versions of the same document, eg: Interview Questions for different participant groups, please ensure to include a subheading to describe the participant group. For example, Consent Form (Teachers).

Please ensure the document file names reflect the document type, eg: Consent Form. Do not label them as Appendix A, or with the investigator's name, or the study title, or the ethics application number.

When submitting revised document in response to the initial review, please use track changes to make the edits to your documents, or highlight the amended text.

Please review our Top Tips document for information on how to submit a valid ethics application.

Please provide a copy of all recruitment materials that will be used to engage participants with the study, including email scripts, phone call scripts, flyers, radio/television scripts, posters, newspaper ads, internet messages, social media posts, letters of initial contact.

Please provide copies of the internal or external peer review comments.

## Website (Optional)

If a Web site is part of this study, enter the URL below. Since URL's may change over time or become non-existent, you must also attach a copy of the documentation contained on the web site to this section or provide an explanation.

## PI Declaration

# Administrative Details Form

## Determinations

**Review Type**

**Study Status**