

Chemistry Graduate Association at Simon Fraser University

Meeting Minutes

December 5, 2014

Shrum Science Centre C9034

In Attendance:

John Thompson (President), Ryan Clarke (Vice-President), Kate Prosser (Treasurer), Stephanie Chang (Secretary), Matt Alteen (DGSC Representative), Fatima Garcia (GSS Councillor), Kailey Wright (TSSU Steward), Tasleem Muzaffar (TSSU Steward), Motahareh Safiollah (TSSU Steward), Rhea Bains (TSSU Steward), David Ester (Sports Coordinator)

Regrets:

Adam Barlev (TSSU Steward), Yumeela Ganga-sah (TSSU Steward), Shaima Kammoonah (TSSU Steward), Ania Tersakian (GSS Councillor Alternate), Matthew Brown (Graduate Information Coordinator), Heather Wiebe (Social Coordinator)

1. Call to Order

- Meeting was called to order at 10:44 AM in SSC-C9034.

2. Appointment of the Chair

- **MOVED** to appoint John Thompson as Chair for this meeting.
Moved by: Stephanie Chang
Seconded by: Kate Prosser
MOTION CARRIED.
- John Thompson (President) was appointed Chair for this meeting.

3. Appointment of the Secretary

- **MOVED** to appoint Stephanie Chang as Secretary for this meeting.
Moved by: John Thompson
Seconded by: Kailey Wright
MOTION CARRIED.
- Stephanie Chang (Secretary) was appointed Secretary for this meeting.

4. Approval of Minutes

- **MOVED** to approve the minutes of the November 14, 2014 Chemistry Graduate Caucus meeting.
Moved by: Matt Alteen
Seconded by: Fatima Garcia
MOTION CARRIED.

Old Business**5. Holiday Social (December 15, 2014)**

- 53 tickets sold as of today.
 - The caucus is aware of further interest in tickets and expects about 80 tickets to be sold in total.
 - An email will be sent out the morning of Monday, Dec 8 to give a last chance to buy tickets before the head count is given to the Mountain Shadow Pub in the afternoon.
- John Thompson (President) and Kate Prosser (Treasurer) went to the Mountain Shadow on Monday, December 1 to pay the \$100 deposit.
- The holiday decorations that the Mountain Shadow has put up are sufficient for this social.
- Ryan Clarke (Vice-President) will write the trivia questions. Thompson (President) will supervise to ensure the questions are not all sports-related.
- Prosser (Treasurer) and Stephanie Chang (Secretary) will purchase trivia and door prizes on Monday, December 8 from Costco. The prize budget is set at \$300.

New Business**6. GSS**

- Fatima Garcia (GSS Councillor) sought the caucus' position on an item to be voted on at the GSS meeting next week.
- **MOVED** that the Chemistry Graduate Association support the GSS in endorsing two letters written by the Canadian Graduate Student Associations. The first concerns the absence of student representation on the Tri-Council and the second concerns the government's promise to attribute 40% of funding towards the indirect funding for the costs of research but has only attributed 21%.
 Moved by: Tasleem Muzaffar
 Seconded by: David Ester
MOTION CARRIED.
- Members of the caucus are encouraged to attend the GSS Annual General Meeting in February.

7. Spring Semester Lab Supplies Sales

- Lab goggles have arrived.
- Only 12 of the ordered 150 molecule kits arrived last week. The rest are on back-order, which the caucus was not alerted to by the supplier, and their arrival date is unknown.
- Lab coats are still in transit and the caucus has been assured by the supplier that they will arrive before the holidays.
- John Thompson (President) will contact the profs involved with the undergraduate labs to assist in advertising our lab supplies sale.

- Sales will take place January 6-9 and 12, 12noon - 1 pm on the Tuesday and Thursday sales while 10 am – 2 pm on the Wednesday, Friday and Monday sales. Thompson (President) will book a table ASAP.
- Dr. Garry Mund (SFU Chemistry prof) will be contacted about the best day for sales at SFU Surrey.

8. DGSC

- There is currently no precedent for the caucus DGSC rep to attend DGSC meetings; this was brought to the attention of the caucus by Matt Alteen (DGSC Representative) after a conversation with Dr. Rob Britton (Chemistry DGSC Chair).
- It was agreed among the caucus that the DGSC representative should be attending DGSC meetings to provide student representation.
- Alteen (DGSC Representative) will seek out precedence for the presence of the caucus DGSC representative at DGSC meetings in other departments. From this, the caucus will determine the necessity of involving the department chair in order to achieve a positive resolution.

9. Adjournment

- **MOVED** to conclude the meeting.
Moved by: Rhea Bains
Seconded by: Motahareh Safiollah
MOTION CARRIED.

Meeting concluded at 11:05 AM.