Chemistry Graduate Association at Simon Fraser University

Meeting Minutes August 24th, 2018

In attendance

Ali Nejatie (President), Joe Egan (Vice President), Nas Yousefi (Treasurer, TSSU Representative), Garrett Muir (Secretary), Matthew Deen (Sports Representative), Diego Martelino (Social Coordinator), David Ester (Second Alternate GSS Rep), Gregory MacNeil (Social Coordinator), Curtis Gibbs (TSSU Representative), Audrey Taylor (GSS Representative), Fatima Garcia (First Alternate GSS Rep.), Heather Baroody (TSSU Representative).

Regrets

Parisa Shiri (TSSU Representative), Cindy Wu (Alternate DGSC Rep), Tasleem Muzaffar (Information Coordinator, TSSU Representative), Xiaoyun Yuan (Kelsy) (TSSU Representative), David Guan (TSSU Representative).

Call to Order

- Meeting was called to order at 9:30 am in the Shrum Science Centre C7080.

Appointment of the Chair

- MOVED to appoint Ali Nejatie (President) as Chair for this meeting.

  Moved by: David Ester

  Seconded by: Joe Egan

  MOTION CARRIED.

  Ali Nejatie was appointed Chair for this meeting.

Appointment of the Secretary

- MOVED to appoint Garrett Muir (Secretary) as Secretary for this meeting.

  Moved by: Joe Egan

  Seconded by: Matthew Deen

  MOTION CARRIED.

  Garrett Muir was appointed Secretary for this meeting.

News

- There are harassment issues in the department. One of the goals of the caucus is to get both students and faculty trained as to what harassment is to deal with this issue.
    - This will be brought to the department head and mandatory training will be discussed.
    - Once a plan is in place, it will be brought to the department head and to the DGSC.
    - There has been a sexual harassment seminar, but it was not mandatory.
    - The caucus hopes to add on a workshop, like the safety workshop, as to what constitutes harassment.
    - SFU has offices that help us set up and host the workshops.
    - This could be implemented for January, offering several workshops then, and more each semester.
    - The caucus could also apply to the GSS for funding for a professional development type event or getting an office outside of SFU to run the event.
- MOVED to appoint develop and present a plan of action from the caucus to the department head.

  Moved by: Ali Nejatie

  Seconded by: Nas Yousefi

  MOTION CARRIED.

- **TSSU**
    - This semester some people didn't get any TA work and some got a TA-ship that should be lower on the priority list. If one's scholarship is below the TAing salary, then they get higher priority. It is also based on how much TAing they have done. However, this has got changed because of recent increases to salary.
    - Issues: people who should get a TA ship will not because some rules place them below people who are already funded.
    - The caucus will propose a plan to solve this problem. One plan could be to remove the GF and put the money towards increased salaries.
    - These issues will be brought to the department in the same meeting about harassment issues to convince the department to change their rules.
    - A google docs document will be set up and sent around for people to contribute their issues. This will be compiled into a document for the department.
- **DGSC**
    - The president has taken up the position of DGSC rep

- The constitution will be worked on. Amendments will be made.

    - Different roles may be changed.

- Lab coat sales – the prices for lab coats were overpriced and we were not making very much money on them.

- The caucus has been asked if they will host a small social for new graduate students.
    - We can host a small one with snacks and drinks
    - We will use wristbands with marks to limit overconsumption.

Reimbursement

- MOVED to reimburse Joe Egan $240.10 for beer and snacks for the last social out of the cash box.

    Moved by: Nas Yousefi

    Seconded by: Diego Martellino

    Abstention: Joe Egan

    MOTION CARRIED.

- MOVED to reimburse Deigo Martellino $516.00 for pizza, coolers, subways, and the liquor licence for the last social out of the cash box.

    Moved by: Matthew Deen

    Seconded by: Garrett Muir

    Abstention: Diego Martellino

    MOTION CARRIED.

Meeting concluded at 10:46 am.